YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	Vidya Mandir Mandal's, Matoshree Sumati Chintamani Tipnis College of Arts And Commerce Mamdapur-Neral,Tal-Karajat,Dist-Raigad.410101
• Name of the Head of the institution	Dr.Nandkumar Shankarrao Ingale
• Designation	I/C Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9822166504
• Mobile No:	9822166504
• Registered e-mail	msctipnis@gmail.com
• Alternate e-mail	nandkumaringale1978@gmail.com
• Address	At-Mamdapur, Post-Neral, Taluka-Karjat, Dist-Raigad.
• City/Town	Neral
• State/UT	Maharaashtra
• Pin Code	410101
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated College
• Type of Institution	Co-education
• Location	Rural

• Financial Status	**Self-financing**
• Name of the Affiliating University	**University Of Mumbai**
• Name of the IQAC Coordinator	**Mr. Santosh Ashruji Turukmane**
• Phone No.	**8055386504**
• Alternate phone No.	**776705198**
• Mobile	**808711017**
• IQAC e-mail address	**iqacmsct@gmail.com**
• Alternate e-mail address	**jijasantosh@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://matoshreesctipniscollege.com/wp-content/uploads/2022/08/AQAR-2020-21.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://matoshreesctipniscollege.com/academic-calendar/

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.39**	**2021**	**24/08/2021**	**23/08/2026**

6.Date of Establishment of IQAC	**14/12/2020**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
00	**00**	**00**	**00**	**00**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	04	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	No	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Staff / Faculty were encouraged to get accreditation by NAAC with the quality enhancement in HEI through the smooth functioning of IQAC

All the HOD of Departments and Incharge of various committees are guided to prepare all documents and PPTs for the NAAC peer team visit

Suggestions were made for the improvement of the infrastructure as per the requirement, preparation for NAAC visit

Organizes various activities and programs by IQAC with the collaboration of various major and minor departments of the college for quality enhancement among the students.

Participation in International and National Sports competitions.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To get the assessment and accreditation by NAAC	The college has successfully completed the NAAC visit for first cycle of Accreditation of NAAC on 20th and 20st August 2021. The HEI secured 'B' with CGPA. 2.39 .
To conduct the IQAC meetings for quality improvement in HEI as well as students.	Four IQAC meetings are conducted over the year and taken for the implementation .
To Organise various Essay, Quizzes, Competitions, Poster Competition	The College has organized essay,quiz competitions as well as Poster Exhibition by major and minor departments.
To arrange Industrial visits, Field visits as per the curriculum prescribed by the university of Mumbai.	The college has organized Industrial Visit to Bunty Foods, Parle-G, Company Ambarnath.The Field visit was organised at Shivmandir,Ambarnath,Mumbai.
To encouraged students to participate in Youth Festival,DLLE, Intercollegiate competitions,National Competition in the Cultural and Sports Events.	The students of the college participated in Youth Festival and secured consolation prize at Zonal Round.The College also achieved the consolation prize in creative writing, In UDAAN Festival Conducted by DLLE,University of Mumbai.
To conduct workshop and competitions on various topic for overall personality development of the students.	The College has organised many competitions and various workshop by the major and minor department and cell in association with IQAC. dept.

13.Whether the AQAR was placed before statutory body?	No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	28/11/2022

15.Multidisciplinary / interdisciplinary

The Institution is affiliated to the University of Mumbai. The University adopted the CBCS pattern. In the College, we offer multidisciplinary and interdisciplinary Choice Based Education to the students. We have Arts and Commerce streams in the college. Under these streams, the college offers many courses where students have to choose the subject of their own interest. eg. History, Economics, and Marathi. The College also conducts interdisciplinary workshops, Competitions, Environmental awareness programs, Constitution Awareness Programmes, Presentations, Personality Development programs, Career Guidance program debates, Group Discussions, Industrial visits, Book Review competitions Reading competitions, etc. Our University is likely to implement NEP 2020 and will offer multidisciplinary courses. The regulations and guidelines of the university will be followed the same.

16.Academic bank of credits (ABC):

As per the National Education Policy 2020, the Academic Bank of Credit (ABC) is going to be implemented by the university. The college also adopted the policy guidelines for the appropriate credit transfer. The Institute has been following the pattern of CBCS adopted by the university. The university has directed the college to take the necessary action for the implementation of ABC. The college students are also been informed to register themselves under the ABC. The students have created their accounts of ABC.

17.Skill development:

The college conducts various programs on Skill Development for students. The students of F.Y.B.A and F.Y.B.Com are being offered TALLY and DTP courses by the college. The college also conducts one-day workshops on Skill Development like Beauty Parlour, Good Handwriting, Fun Fair, YouTube Mastery, PPT Creations, Presentation, Industrial Visit, and Self-Defence Programme for Girls Students.

The college is also planning to tie up with the Government Skill

India scheme. The College students will be benefited from the aforementioned skills and they would earn money and serve to society.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The institute is actively engaged in spreading the rich heritage of our country and traditional knowledge in the fields of arts, literature, and culture. We adopt three language systems for running the program of UG. We use English, an international language, Hindi as the national language, and Marathi as the state / regional language in our curriculum. We specialize in Marathi, Hindi, and English literature. All the Humanity subjects are taught in bilingual mode i.e. Marathi and English. To preserve and spread Indian culture and tradition we organized various activities such as traditional day celebrations, Mehandi, Rangoli, Dance, Singing, and Various festivals and Marathi Bhasha Savardhan, etc. We inculcate Indian culture and values through participation of students in university-level youth festivals.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college offers 02 programs across Humanities, Social Sciences, and Commerce. There are 104 courses across all UG programmes. All these programmes are offered as Outcome Based Education (OBE) which are designed keeping in mind the regional and global requirements. The college implements UG level programmes introduced by the University of Mumbai with clearly stated Programme Outcomes, Programme Specific Outcomes, and Course Outcomes. The university has designed all courses with outcomes centered on cognitive abilities namely Remembering, Understanding, Applying, Analysing, Evaluating, and Creative Thinking.

Implementing outcome-based education requires careful curriculum design, assessment strategies, and ongoing evaluation of learning outcomes. It emphasizes the quality and relevance of education, ensuring that students are equipped with the necessary knowledge, skills, and competencies to succeed in their chosen fields.

20.Distance education/online education:

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**104**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**204**

File Description	Documents
Data Template	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**119**

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	**168**

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1 Number of full time teachers during the year	**10**

File Description	Documents
Data Template	[View File](#)

3.2	**12**

06-04-2024 08:39:52

Number of Sanctioned posts during the year	

File Description	Documents
Data Template	**View File**

4.Institution

4.1 Total number of Classrooms and Seminar halls	**13**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**31.17**
4.3 Total number of computers on campus for academic purposes	**18**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- **The College is affiliated with Univethe of Mumbai and adheres to the curriculum designed and prescribed by the University.**
- **The college has appointed well-qualified and experienced teaching staff to help with active curriculum delivery.**
- **The Institute prepares its own Academic Calendar and Time table at the beginning of the academic year for smooth functioning of curriculum delivery.**
- **The Staff meetings are conducted to know the complete syllabus status.**
- **Syllabus completion reports are collected by every teacher at the end of the academic year.**
- **Study materials are being provided to the students by the respective teachers.**
- **Old question papers are made available in the library.**
- **Faculty members make extensive use of various ICT tools for effective curriculum delivery.**

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://matoshreesctipniscollege.com/wp-content/uploads/2023/02/academic-calender-2021-2

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- **The college prepares its own academic calendar and makes it available to students and teachers.**
- **The calendar includes the dates of term arrangement. Apart from that, dates of important activities such as University exams, college exams, college/inter-college festivals, and celebrations of important days are mentioned.**
- **All the HODs and the respective teacher follows the academic calendar for the organization of Exams, Seminar,Workshop, Celebration of birth annof national heroes, Navhali cultural and sports festival,Interanal exams,Guest Lectures etc.**
- **For the Continuous Internal Evalution staff meetins and Departmental Meetings are conducted toensures adheres to the academic calender.**
- **Due to COVID-19 pandemic, the lectures and examinations were conducted through online mode using Google Meet,Zoom meeting and google Forms**

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://matoshreesctipniscollege.com/wp-content/uploads/2023/02/academic-calender-2021-22.pdf

1.1.3 - Teachers of the Institution participate in C. Any 2 of the above
following activities related to curriculum
development and assessment of the affiliating
University and/are represented on the
following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG
programs Design and Development of
Curriculum for Add on/ certificate/ Diploma

Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	*View File*
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	*View File*
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	*View File*

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

02

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	*View File*
List of Add on /Certificate programs (Data Template)	*View File*

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

272

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

272

File Description	Documents
Any additional information	[View File]
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File]

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college implements a curriculum designed by the University of Mumbai across all academic programmes.

- **Professional Ethics: - Professional Ethics are integrated into the curriculum of courses like Foundation Course, Communication Skills in English, Business Communication, Business Law, and Rural Marketing.**
- **Gender: - The professors sensitize students about gender-related problems in society through subjects like the Foundation Course. Chapters like Overview of Indian Society, Concept of Disparity, Growing Social Problems in India are also considered. These topics cover gender-related topics and create awareness on the social status of women, the declining sex ratio, portrayal of women in media. The literature-based courses of English, and Marathi promote women empowerment, gender equity, gender sensitivity, and socio-economic status of women.**
- **Human Values:The institution tries to enhance human values and professional ethics in students through subjects like Foundation Course, Communication Skills in English, Business Communication and Environmental Studies.**
- **Environment and Sustainability:The institution's rigorous efforts through various activities of NSS (National Service Scheme) and other departments to understand various environment-related issues and then initiate measures to solve these problems.The University of Mumbai has introduced a separate core course entitled Environmental Studies for F.Y.B.Com. students.**

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

20

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

451

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

B. Any 3 of the above

**from the following stakeholders Students
Teachers Employers Alumni**

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows   **C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	View File
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

252

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

162

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Slow learners and advance learners are identified from their marks which they have scored at their previous examinations and also their performances in the classroom. Students are also identified on the basis of their participation in various curricular and co-curricular activities conducted by the institute as well as outside institutes.

In the academic year 2021-22 students were defined as slow learners whose exam score was below 50 % and those students whose score was above 50 % were considered as advancelearners.

The Institution organizes the following programs for slow learners and advancelearners respectively:

Programs for Slow Learners:

- **Guidance and motivation during the regular lectures.**
- **Written Notes**
- **Language assistance**
- **Quizzes relating to particular topics of subject**
- **Poster Making Competition**
- **Industrial Visit**
- **Elocution Competition**
- **Workshop for students on Investment Program**
- **Audio Visual Program**
- **Essay writing competition**
- **State level Elocution competition**
- **Resume Writing**
- **Book Review Activity**
- **Story Writing**
- **Book Review Competition.**
- **Interaction with students on the topics as per their requirements**

Programs for Advance Learners:

- ○ **Essay writing, Poster Competition, Elocution Competition are organized.**
- ○ **Motivate students to attend seminars and workshops organized by the Institute**
- ○ **Allotment of assignments/projects.**
- ○ **Guest Lectures**
- ○ **Facilities of Book Bank**
- ○ **Quizzes relating to particular topics of subject**
- ○ **Encourage students to participate in extracurricular activities such as inter collegiate competitions**
- ○ **Encourage students to participate in quiz, competitive exams**

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	[View File]()

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
543	**10**

File Description	Documents
Any additional information	[View File]()

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college uses following methodologies to enhance the learning experience of students:

Experiential Learning :

The college has conducted webinaron the stock market for beginners, a quiz series for students, career guidance program for the development of students. The study tour, Industrial Visit Project Presentation, Audio -Visual Live programme on union budget, Organization of extracurricular and co-curricular activities by academic departments and support services etc.

Participative Learning :

All academic departments conduct workshops,Group Discussions, and various Competitions.

Following activities are taken in the academic year 2022-23

- Guidance and motivation during the regular lectures.
- Written Notes
- Language assistance
- Quizzes relating to particular topics of subject
- Poster Making Competition
- Industrial Visit
- Workshop for students on Investment Program
- Audio Visual Program
- Essay writing competition
- State level Elocution competition
- Constitution Day
- Resume Writing
- Book Review Activity
- Story Writing

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- Use of Computers, Laptops and Smartphones by all teacher
- Use of Internet/Wi-Fi facility by all academic departments Use of Learning Management System by all teacher
- Use of Interactive Smart Boards in Smart/Virtual classrooms
- Use of educational Videos during the lecture by teachers.
- Teachers have created Google Classroom for each class to provide learning resources and to facilitate the learning process
- Whatsapp groups were created for each class for the smooth functioning of academic study.
- Teachers have used Zoom and Google Meet online platforms for regular lectures and also for conducting curricular activities, webinars etc.,,

- **Teachers have used Power Point Presentation, You Tube Videos, Google Search Engine and Google forms for online quiz etc , for teaching to easelearning process for students.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://matoshreesctipniscollege.com/wp-content/uploads/2023/06/4.1.3-ICT-Facilities.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

10

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

10

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc.

/ D.Litt. during the year

`02`

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

`66`

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Transparent and Robust Mechanism:

The College has a well-structured examination committee formed as per the ordinances of the University of Mumbai. The examination committee strictly follows the University notifications, circulars, and schedules for the conduct of the internal assessment. The college has an Examination section equipped with CAP center and CCTV surveillance to avoid malpractices during examinations. The assessment and moderation of answer papers are completed strictly as per the norms of the university. The college has a special room for printing of question papers under the supervision of entrusted administrative staff appointed by the Principal. The examination committee maintains complete transparency for internal assessment and strictly follow the guideline.

Frequency of the Internal Assessment:

As per the University Guidelines, internal assessment examinations are conducted at the end of each semester. Similarly, other modes of internal assessments like assignments, tests, competitions, seminars, and project presentations are conducted periodically by the respective departments and subject teachers.

Different Modes of Internal Assessment:

The different modes of internal assessment adopted by the college include internal examinations, practical examinations, research project presentations, tests, home assignments, seminar presentations, competitions, and participative activities, etc.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Our Institute maintainsfull frame mechanism to deal with exam-related grievances by the department of examination with an efficient time frame. To deal with internal examination-related grievances, the institute has framed an Examination Grievances Committee to look after student's internal examination grievances. If any grievance is registered it is cleared within three to five days, excluding Holidays. The whole process of examination was monitored by the college cluster there were no major grievances from learners.

- **After the declaration of results, the examination committee notifies the students to register their grievances within time.**
- **Grievances related to corrections of results such as wrong entry of marks obtained, attendance and correction in SGPIare solved by the examination committee immediately and communicated to the university for resolution if require.**
- **Univesrity and the institute have made provision of the revaluation of answers sheets which is strictly followed by the college students are advised to fill up the application**

are notsatisfied with their results.
- General grievances like discrepancies in name of studethe nt, course, course code, seat number printed on admission and examination forms are resolved in due time through examination committee.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

To make Teachers and students aware of the stated Programme and course outcomes of the Programmes, Program Outcomes, Program Specific Outcomes and Course Outcomes of All programmes offered by the institution are displayed on the website of the institution. The main purpose of uploading POs, COs, PSOs on the website of the institution is to update all students, teachers, and other stakeholders about the POs, COs, PSOs .

- POs, COs, PSOs are also communicated to the student at the time of admission by the teachers.
- These POs and COs are also discussed during the lecture by the respective teachers.
- These POs and COs are also communicated to the students through display boards, projects, and assignments,lectures by the respective department

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://matoshreesctipniscollege.com/pos-psos-cos/
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of Programme outcomes and course outcomes are evaluated by the marks/grades obtained by the students in the final semester-

end university examination.

Attainment of POs and COs are also evaluated by the active participation of the students in various Curricular, Co-curricular, and Extracurricular activities. Students participation in the 'Navhali' Cultural and Sports Festival. Students' academic progression also helps to know the attainment of POs and COs.

All Heads of Departments regularly review the completion of the syllabus and attainment of outcomes during their department meeting. The Institute measures program outcomes through quantitative analysis of results and students performance in various subjects. The attainment of program outcomes is revealed through the participation of students in various colleges and inter-collegiate activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

168

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://matoshreesctipniscollege.com/wp-content/uploads/2023/06/Result-sem-5-and-6-sem_merged-2021-22_compressed-1.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://matoshreesctipniscollege.com/wp-content/uploads/2023/05/Student-Satisfactory-Survey-2021-22-final.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

05

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

02

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Matoshree Sumati Chintamani Tipnis College of Arts and Commerce has

set up a N.S.S (National Service Scheme) in 2009 and DLLE (Department of Life Long Learning and Extension) to carry out extension activities. The vision of the Institute reflects the same.

The N.S.S and DLLE units have undertaken the following activities in the academic year 2021-22.

- The department conducted the "Cleanliness Drive and Rangoli Competition" on the death anniversary of Rastra Sant Gadge Maharaj on 20th December 2021.
- Department celebrated "Voter Awareness Day" on 25th January 2021.
- The College participated in 'Udaan' Festival organized by DLLE.(Department of Life Long Learning and Extension, University of Mumbai) online mode on 8th March 2022. Our student Hement Mali (TYBCom) has participated in a poster-making competition on 'Women Empowerment'. Ms. Ruchita Jadhav (TYBCom) participated in the 'Creative Writing Competition". She secured a consolation Prize in the University Level Udaan Festival, DLLE, University of Mumbai
- On 26th October 2021 the Covid-19 Vaccination Program was conducted in the college by the NSS Department.
- On 17th January, 2022. 'Blood Donation Camp' was organized with help the of Alibathe g Civil Hospital. The head doctor for the blood donation camp was Dr. Gosavi. 32 blood units were collected in this Blood Donation Camp.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

01

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	<u>View File</u>
e-copy of the award letters	<u>View File</u>

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

07

File Description	Documents
Reports of the event organized	<u>View File</u>
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<u>View File</u>

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

414

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<u>View File</u>

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

00

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<u>View File</u>
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Following are details of Infrastructure facilities:

Instructional Area Count

Classrooms 12, Library and Reading Room 01, Seminar Hall 01, Computer Center 01, Principal Office

01, Board Room 01, Office all inclusive 01, Central Stores 01, Exam

Control Office 01, Girls Common Room 01, NAAC Room 01,

NSS Room 01

- Existing classrooms are well maintained and utilized for teaching and learning purposes.
- The institute's library was set up in 2008. The library is well-equipped with 4,203 books.
- The institute has well maintained Seminar Hall for all academic purposes
- The institution has two bore wells to supply adequate water for the entire building. A drinking water facility is available in the college. The College provides a purified drinking water facility to the students on the campus. A cold water facility is also available on campus. One water cooler is installed on the ground floor.
- Well - equipped sports department and gymnasium are established on the College Campus
- Well-maintained lift facilities are available for all stakeholders.
- Fire Safety Equipments areinstalled on each floor
- The College Campus is covered under CCTV Surveillance.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sports develop physical as well as athletic abilities among various students. The Institute has well-maintained sports facilities including a gymnasium so that the students' participation insports would increase. Sports facilities cater to the needs of sports enthusiasts. The cultural department of the institute organizes various activities throughout the year.

The Institute has 764 sq m. open area on the ground floor of the new building, In addition Institute has an open area ground 3200 sq m.The open area on the ground floor provides facilities for conducting indoor games and cultural activities.The institute

provides indoor game facilities such as chess, carom, etc. The playground and the open space on the groundfloor of the building are utilized for cultural activities and outdoor sports like Football, Cricket, Kabbadi, Kho-Kho, Athletics.Badminton, volleyball, etc.

The Institution has adequate open areas for yoga and cultural activities. The institute celebrates Yoga Day for the benefit of students.

The College has a forum for cultural and sports activities by the name 'NAVHALI 'which enables students to participate in cultural and sports activities. To improve their participation in all intercollegiate activities,the Institute has well equipped gymnasium for students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

13

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

12.75

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Institute has adopted paperless functioning through the use of e- Granthalay by using e- Granthalay software.

- Salient features of e-GRANTHALAYA:

1. Billing: This function allows the Librarian to process bills

2. Issue/ Receive books: Issue/Receive books records are maintained properly.

3. Search Engine (OPAC): OPAC (Online Public Access Catalogues): As soon as new books are purchased and processed, their bibliographic description is added to the OPAC. It can be accessed through the Internet.

4. Reports: Various reports required by the Librarian can be generated using this software. The Library has converted all the physical lists of books into electronic form. Even the new records are updated.

5. Annual Stock Verification: The Software in use generates reports like the availability of the number of books, issued, returned, and purchased per year. An internet connection is provided for browsing information. College Library has 3 computers with internet connectivity for students' utilization. An adequate number of textbooks and reference books are available in the Library.

- Book Bank:

Book Bank facility is available for the needy and poor students. All

records relating to this facility are maintained properly.

Physical Records: Accession Book Number Register, Issuing Book Register, and students' physical attendance are maintained.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://matoshreesctipniscollege.com/central-library/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources   **E. None of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.29

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for

online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

24

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College has been implementing ongoing upgradation with the intention to provide the best services to all stakeholders. The college provides a sufficient number of the latest core i3 3rd Generation Computers to all faculties and provides the same for administrative purposes. We have separate Wi-Fi connections to faculties and also for administrative purposes.

To facilitate the use of Technology, the College has a sufficient number of computers with LAN connection in the computer lab for the benefit of students. Computers are also provided in the library to fulfilling the requirements of students.

On an ongoing basis, the Institute updates IT facilities like WiFi, computer software, hardware, etc. by appointing external agencies on a contract basis. Local repair service providers are also considered if any emergency need. The institution is currently using 30 MBPS internet for all purposes by Nexus Networks and updates IT infrastructure by outsourcing. The Institution has a well-maintained computer center. The Institute has a contract with Shree. Shubhankar. Maintenance work relating to the computer center is carried out by Shree. Shubhankar, and it is mentioned in the point number 6.0 of the agreement.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

18

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the **B. 30 - 50MBPS** Institution

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

26.7

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Maintenance of Physical Infrastructure, Academic and Support facility: The Institute believes that maintaining the campus is a necessary prerequisite to achieving a healthy environment.

Routine Maintenance:

- Cleaning, Dusting, Sweeping, and Mopping of all areas are undertaken daily by the contractual housekeeping staff.
- The Institute has maintained progressive maintenance records.
- For minor repairs, the Institute has a contractual workforce of Carpenters, Masons, Electricians and Plumbers.
- Stock registers are maintained and maintenance of computers is done by the technicians. Sr.No Details Maintenance with Frequency 1 Computers Contractual Agency As and when required 2 Printer & Scanner Contractual Agency As and when required 3 Projectors Contractual Agency As and when required 4 Xerox Machine Contractual Agency As and when required 5 Water Purifier Contractual Agency As and when required 6 Fans and tube lights other Maintenance. Contractual Agency As and when required 7 Fire safety Equipment Contractual Agency As and when required 8 CCTV Contractual Agency As and when required 9 Lift Contractual Agency As and when required

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

365

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

41

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://matoshreesctipniscollege.com/wp-content/uploads/2023/07/5.3.1-Final_compressed.pdf
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

479

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

479

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

36

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

examinations) during the year

00

File Description	Documents
Upload supporting data for the same	<u>View File</u>
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

06

File Description	Documents
e-copies of award letters and certificates	<u>View File</u>
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

In the college, Active Student Council and representation of students are as follows:

Navhali : The Institute organizes the 'Navhali' cultural and sports festival every year. The Student Council members actively support organizing 'Navhali Cultural and Sports Festival'.

Every class has a separate class representative for boys and girls.

Alumni Association: Resistration of the Alumni Association was in

the process of formation in the academic year 2021-22. Now we have registered Alumni Association

NSS:The Institute has set up NSS to create awareness towards societal issues and community services. Students actively participate in all NSS activities throughout the year.

Anti-Ragging Committee: Anti- Ragging committee has been formed as per the University Regulation

College Development Committee (CDC): The College Development Committee includes student representatives. This ensures students' input on various college development functions.

Women Development Committee: This committee looks after woman-related issues like eve teasing, molestation, harassment, gender bias, etc. This committee works for women's empowerment through various programs arranged throughout the year.

Library Committee: The College Library Committee consist of a student representative who looks after the requirement of students and conveys the same to the librarian.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

1382

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College has proactive Alumni Association registered on 22 June 2022. The Registration No. is MH.218/22 Raigad.

The composition of Alumni Association is as follows:

Sr.No. Name Designation 1 Dr.Nandkumar Ingale President 2 Mr.Rajendra Bhoir Vice-President 3 Mr.Hareshwar Karhale Vice-President 4 Mr.Adv.Mahesh Aage Joint Secretary 5 Mr.Adv. Sumit Karhale Joint Secretary 6 Mr.Jayendra Karhale Treasurer 7 Mr.Akash kate Co-Treasurer 8 Mr.Adv.Jaid Bombe Adviser 9 Mr.Jagdish Dabre Member 10 Mr.Kanta Hable Member 11 Mr.Nilesh Thombre Member

Alumni Contribution during the year 2021-22:

- **Alumni contribute to conducting NSS residential camp.**
- **Alumni also contribute to conducting the 'Navhali' Cultural and Sports Festival. Support in organizing activities:**
- **The college conducts various programs with the support of Alumni. Alumni support these programs by providing assistance of manpower,**
- **Alumni also gave watercooler to the college.**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)   `E. <1Lakhs`

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

`Vision Statement :`

`To introduce quality education in Raigad District by providing and setting good standards with the help of dedicated, excellent, qualified, experienced, and professional faculties.`

`Mission Statement:`

`To Provide not only the best education but also to create awareness and importance of education and guidance on 'Personality Development' for students, especially from the rural areas, which is essential to meet the challenges of the 21st century.`

`The college run by Vidya Mandir Mandal's is eastblished in 2008.The college sitituatein Mamdapur-Neral,Tal-Karjat,Dist-Raigad. To fulfill the vision statement the management has appointed well-qualified and experienced faculties. The appointments are made by as per the norms of the University of Mumbai and the Government of Maharashtra. The college is providing higher education to rural area families which are so far.`

`As per the mission statement the college has started Tally and DTPcourses for students. By providing skill development courses the college makes students for ready for their future needs and of 21st century.`

`The Teaching faculty is involved actively in C.D.C. (College Development Committee) being main decision making body. The Governing council and management take active part in making policy decisions with the help of Principal of the Institute.The governing body fulfills all infrastructural facilities through which students can achieve quality education and develop their personality.`

File Description	Documents
Paste link for additional information	https://matoshreesctipniscollege.com/about-us/#visionmission
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college promotes decentralization and participative management through the involvement of all its stakeholders. The Principal, IQAC co-ordinator, HoDs, and office incharge look after academic and administrative work with the help of faculty members and support staff.

1. The Principal is the academic and administrative head of the college. He looks after the governance of the college under the guidance of the management and College Development Committee.

2. The college has appointed Head of departments and Class teachers for the planning and execution of curricular, co-curricular, and extracurricular activities.

3.The college has formed various committees.The incharge of the committee works under the guidance of the principal.

4. The class teachers has also nominated two class representative from their respective classes.

File Description	Documents
Paste link for additional information	https://matoshreesctipniscollege.com/decentralizing-governance/
Upload any additional information	**No File Uploaded**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Perspective Plan is effectively deployed in the following areas:

- Applied for new B.A.F.(Under Graduate) and M.Com post graduate programme and permission received from University of Mumbai. The M.Com programme has been started from 2022-23. The B.A.F. programme will be start from 2023-24.
- Feedback from various stakeholders are taken regulary.
- Teachers are using ICT tools in classrooms teaching. Some teachers have their Youtube Channels of their respective subjects.
- Teachers are encouraged to publish their research papers.
- 30 Mbps wifi facility is provided in the college.
- The Department of Commerce,Economics organized an Industrial Visit.
- The Department of Marathi organized 'Kavyajagar Sammelan' by inviting well known Marathi Authors and Poets.
- The career counseling and competitive examination guidance progrpr organized by the Department of Competitive Examination.
- Alumni Association registration was in process. The registration was done on 22 June 2022.
- 80% qualified staff is appointed in the college.
- Financial support is provided to teachers to attend Seminars and Conferences.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://matoshreesctipniscollege.com/perspective-plan/
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning of the institutional bodies is effective and efficient. The college follows the policies earmarked by UGC, State Government of Maharashtra, University of Mumbai.

The college is run by the trust by name Vidya Mandir Mandal's,Mahim, Mumbai.The college is managed by the Governing Council and The Administrative Committee of the Trust (in short referred as the Trust) along with the College Development Committee constituted as per the guidelines stipulated by Mumbai University to govern the Institution.

The appointment of faculty and staff is made by the Management as per the rules and regulations of Govt. of Maharashtra. The Service Rules of the employees are followed by the college and the Management as per the University of Mumbai, UGC, and Govt. of Maharashtra. The institute is run on no financial aid basis, the qualified staff is appointed on a regular basis. However, unqualified staff is appointed for the academic year only and if found eligible, is reappointed for the next academic year.

The Trust discusses and decides policies and action plans for fulfillment of the stated mission. The Principal is the academic and administrative head who monitors the overall functioning has powers for academic, administration, finance and institute growth.

File Description	Documents
Paste link for additional information	https://matoshreesctipniscollege.com/advertisement/
Link to Organogram of the Institution webpage	https://matoshreesctipniscollege.com/decentralizing-governance/
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Institute has effective welfare schemes for the benefit of its teaching and non-teaching staff.

Welfare Schemes for Teaching Staff:

- **Fee Reimbursement for /Paper Publications: Considering rapid changes in multi disciplinary areas at global level, the Institute encourages it's staff in acquiring the latest skills by deputing them to various programs /conferences /seminars. The Institute has established policy to reimburse fees paid for such Workshops by the participants.**
- **Empowering teachers with personal computation facility: The Institute provides 02 laptopand 04 computers to all faculties and encourages them to use modern teaching aids.**
- **Fee Reimbursement for Workshop/Training: Fee reimbursement is given as per norms whichare published in the policy document.**
- **Welfare Schemes for Non-Teaching staff:**
- **Sponsorship/Fee Reimbursement for Workshop/Training: Fee reimbursement is given as per norms which are published in the policy document.**
- **General Welfare Schemes for all staff:**
- **Leave: The Institute provides casual leave to all teaching and non-teaching staff.**
- **Gratuity: All staff is eligible for LIC Gratuity scheme which entitles staff members to receive gratuity after completion of minimum 05 years continued service.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	[View File](#)

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

03

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	[View File](#)
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institute has its own Performance Appraisal System to provide growth opportunities to employees.

Appraisal System for Teaching and non-Teaching Staff:- (Confidential Report Form)

Performance Appraisal Form is designed separately for teaching and non-teaching staff, based on the following components.

1. Academic Involvement 2. Research Work 3. Participation in extracurricular activity 4. Professional Development 5. Involvement in the college development

The institute has its Appraisal form based on above mentioned criteria. At the end of the academic year principal does a performance appraisal of the staff and submits the same to the management. The required guidance is also given to the staff. The Principal's appraisal is done by the management independently.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

A statutory audit is conducted once each year by the External Auditor as per the guidance note issued by the Institute of Chartered Accountants of India (ICAI) with reference to provisions of the Income Tax Act applicable to Educational Institute. The external auditor is appointed by the governing body of the institution after following guidelines relating to his appointment. Books of accounts, voucher files, and bank statements are audited at the end of each financial year by the external auditor. The observations and remarks of the auditor are duly complied with his satisfaction. The Books of Accounts of the Trust and institutes show complete transparency.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

249965

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution acquires funds from various sources like students' fees, seminars and workshop fees, donations received by local people. The collected funds are used for physical and academic facilities, building maintenance, C.C.T.V, Fire Extinguisher, and lift maintenance. The college organizes various workshops and seminars every year and the expenditure on such workshops and seminars provided by the Trust. The institutecollects fees from students. Scholarship and free ships for reserved category students

are paid by the Government of Maharashtra, and the remaining balance fees are collected directly from the student. The Trust receives donations which are utilized for increasing the infrastructure and for day to day operations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) adopted the following quality assurance strategies and processes:

- The perspective plan of the college prepared by IQAC for the Academic Year 2021 to 2025.
- Conducted the meetings of IQAC for quality enhancement and review the activities.
- Prepared the AQAR of the Academic Year 2020-21 and submitted to NAAC.
- Applied for B.A.F. and M.Com programme after NAAC accreditation and started the M.Com Programme from the academic year 2022-23.
- Feedback on the teaching and learning process was collectedby the teachers.
- Student Satisfaction Survey is conducted by the students.
- The Department of Economics, Commerce & IQAC cordially organized a webinar on "Learn How to Earn in Share Market' on 12th February 2022
- The Department of Economics, Commerce & IQAC cordially organized a webinar on 'Investment Program for the beginners' on 22nd December 2021
- Prepared POs, COs and ,PSOs by IQAC
- Website Update time to time

File Description	Documents
Paste link for additional information	https://matoshreesctipniscollege.com/iqac-cell/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college established IQAC in the year 2020 to develop a system for continuous quality improvement in the overall performance of the college.

The IQAC reviews the teaching learning process by collecting feedback from students. This process helps teachers to improve their teaching.Feedback on the syllabus is also collected from Students, Teachers, and Alumni. Feedback by Students and Students Satisfaction Surveyis used to evaluate the teaching-learning process. The IQAC conducts meetings to plan academic activities and review the outcomes. Result analyses are done by the IQAC of each semester and corrective measures are communicated to the respective teachers. Syllabus completion reports are prepared and kept in the departments. The different projects and assignments are given to students and are evaluated by the teacher. This evaluation helps the teacher to determine students' capacity to learn specific topics

File Description	Documents
Paste link for additional information	https://matoshreesctipniscollege.com/iqac-cell/
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state,

C. Any 2 of the above

national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Measures initiated by the Institution for the promotion of gender equity during the year 2021-22.

- **On the occasion of birth anniversary of Savitribai Phul the program "Ti Ladhali Amhi Ghadlo" was organized by women Development Cell on 3rd January 2022. Miss.Madhuri Mulik, PSI Neral Police Station as well as Miss. Soni Jawale PSI Neral Police Station were the chief guest of the program.**

- **Self Defence Training Program:**

  Through this program, students were given demonstrations on how to protect themselves. The students were guided by Mr. Santosh Shinde and Mr. Hiraman Gawli of 'Sun Budokon Karate Academy', Neral. These teachers were accompanied by their trained students for training and they also presented demonstrations to students. The event was organized in the college on 5th February 2022

- **International Women's Day:**

  On the occasion of International Women's Day, a speech competition was organized in colleges on March 8, 2020.

- **Safety and Security:**
- **Provision of Security at college entrance.**
- **Provision of CCTV surveillance on a college campus.**
- **Provision of Security Guard for safety and security checks.**
- **Use of Identity Cards by all staff and students.**
- **Common Room facility:**
- **Provision of separate Girls common rooms, for girls' students.**
- **Formation of Statutory and Non-statutory committees:**
- **Internal Complaint Committee (ICC) and Anti-ragging Committee to solve problems of girls students and women.**

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://matoshreesctipniscollege.com/wp-content/uploads/2023/05/7.1.1-final.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	[View File]()
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste: The institute segregates solid waste from wet waste and dry waste. The institute uses Blue and Green Dustbin. The green dustbin is used for wet waste and the blue colored dustbin is for dry waste

Liquid Waste We use septic tanks for toilet waste. These septic tanks are cleaned as per requirement.

Biomedical waste management

There is no biomedical waste on the campus as the college conducts Arts and Commerce Streams only and not Science Streams.

E-waste management

Institute makesefforts to minimize e-waste. Regular maintenance by technical staff and reutilization of spare parts of discarded electronic devices is a common practice

Waste recycling system

Dry waste as paper waste, plastic waste, and metal waste is given to vendors for recycling. Office waste papers are used to make diaries.

Hazardous chemicals and radioactive waste management-

Nil

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for

B. Any 3 of the above

greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of

B. Any 3 of the above

reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- **The institute also conduct 'Navhali Festival' festival and organizes Traditional Day, Sari Day, in which students depict all states and languages, regional and communal diversity. Thisshows that the institute makes efforts to createan inclusive environment.**
- **Commemorative days like (1) Constitution Day (2) Yoga Day, and many regional festivals. On the occasion of Navratri we organized 'Garbha',and the Ganesh Festival, is celebrated in the college.**
- **Ogranization of Cultural Programmes**
- **Celebration of 'Maharashtra Din' on 1st May**
- **Organization of Blood Donation Camp**
- **Marathi Bhasha Din- 'Kavyajagar Sammelan'**

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	[View File](#)

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Values:

- **The college celebrates Independence Day and Republic Day for**

the inculcation of values such as patriotism, freedom, unity, cultural harmony, brotherhood, leadership, justice, peace, non-violence, and cooperation.

- Celebration of Maharashtra Din for the inculcation of values such as unity, sacrifice, and regional harmony.

The Rights:

Constitution Day is celebrated for sensitization about fundamental Rights such as the right to equality, right to freedom, right against exploitation and the right to freedom of religion.

The Duties of Citizens:

Celebration of Independence Day and Republic Day helps to sensitize the duties like abiding by the constitution, respecting to national flag, national anthem, and national integrity.

The Responsibilities of Citizen:

Students are made aware of their duties and responsibilities. To inculcate the Responsibilities of Citizens among the students, various lectures are organized. The college also organises activities like Blood Donation, Tree Plantation, Voter's Day, Swachch Bharat Abhiyan, Awareness Rallies, etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	[View File](#)
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

National Days: Independence Day-15th August Teacher's Day-5th September Constitution Day-11th November Republic Day-26th January International Days:

International Yoga Day-21st June

International Women's Day-8th March

Events:

Maharashtra Din-1st May Marathi Bhasha Divas-27th February

Cultural Day and Prize Distribution Ceremony-First week of February Degree Certificate Distribution Ceremony-As per notification of the university

Birth Anniversaries:

Mahatma Gandhi -2nd October Dr. A.P.J. Abdul Kalam-15th October Mahatma Jyotiba Phule -11th April Chatrapati Shivaji Maharaj -19th February

Dr.Babaasaheb Ambedkar Jayanti-14th April

Death Anniversaries:

Mahatma Jyotiba Phule-28th November Dr. Babasaheb Ambedkar -6th December Savitribai Phule -10th March Mahatma Gandhi -30 January

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE1. 1. Title of the Practice: Vadhdivas -Dnyan Divas 2. Objectives of the Practice: 1. To encourages students to celebrate their 'Birthday' by donating book to the college library. 2. To inculcate the value of importance of book. 3. To avoid wasteful expenditure spend at occasion of Birthday. 4. To utilize the amount collected on occasion of birthday for better purpose like donation'.

BEST PRACTICE 2. 1. Title of the Practice: 'Matoshree Sumati Chintamani Tipnis' The State Level Intercollegiate Competition

1. Objectives of the Practice: 1. To provide a platform to students become a good speaker. 2. To develop students' skill in becoming a good communicator. 3. To build stage courage among the students. 4. To develop personality of students. Note: The details best practices are uploaded in the given upload tab due to insufficednt of space

File Description	Documents
Best practices in the Institutional web site	<u>View File</u>
Any other relevant information	<u>View File</u>

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Graduating First Generation of The Society:

As per, the vision of Vidya Mandir Mandal Trust, Matoshree Sumati Chintamani Tipnis College is Graduating the first generation of families. The college provides higher education to students belonging to the economically and socially backward community. A

first-generation graduate student is one who is the first person in the family to pursue a graduate degree.

We are proud to support our first-generation graduate students. Most students who decide not to go to college because of financial conditions,

As per the survey, the maximum education status of their fathers 12.3 % are graduate, which mean that 88% of fathers have not even completed their graduation. 8.8% are illiterate. The maximum education of their mothers is 19.3% graduate and the rest of 81 % percent mothers are only 4th,7th and 10 th standard passed.

The survey of first-generation graduating students was conducted by collecting forms from students of the Institution studying in the current academic year. The forms were collected under the title of 'Graduating First Generation Of The Society' consisting of personal information of students like full name of the student, birth date & birthplace, mobile No., Adhar card No., email of the student, caste, sub caste & religion, native place, etc. Such students have also filled in the information about their father, mother, other family members' name & their education respectively. Students also write down their family income.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- **The College is affiliated with Univethe of Mumbai and adheres to the curriculum designed and prescribed by the University.**
- **The college has appointed well-qualified and experienced teaching staff to help with active curriculum delivery.**
- **The Institute prepares its own Academic Calendar and Time table at the beginning of the academic year for smooth functioning of curriculum delivery.**
- **The Staff meetings are conducted to know the complete syllabus status.**
- **Syllabus completion reports are collected by every teacher at the end of the academic year.**
- **Study materials are being provided to the students by the respective teachers.**
- **Old question papers are made available in the library.**
- **Faculty members make extensive use of various ICT tools for effective curriculum delivery.**

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://matoshreesctipniscollege.com/wp-content/uploads/2023/02/academic-calender-2021-2

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- **The college prepares its own academic calendar and makes it available to students and teachers.**
- **The calendar includes the dates of term arrangement. Apart from that, dates of important activities such as University exams, college exams, college/inter-college festivals, and celebrations of important days are mentioned.**

- **All the HODs and the respective teacher follows the academic calendar for the organization of Exams, Seminar,Workshop, Celebration of birth annof national heroes, Navhali cultural and sports festival,Interanal exams,Guest Lectures etc.**
- **For the Continuous Internal Evalution staff meetins and Departmental Meetings are conducted toensures adheres to the academic calender.**
- **Due to COVID-19 pandemic, the lectures and examinations were conducted through online mode using Google Meet,Zoom meeting and google Forms**

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	https://matoshreesctipniscollege.com/wp-content/uploads/2023/02/academic-calender-2021-22.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**C. Any 2 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

02

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

272

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

272

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college implements a curriculum designed by the University of Mumbai across all academic programmes.

- **Professional Ethics:** - Professional Ethics are integrated into the curriculum of courses like Foundation Course, Communication Skills in English, Business Communication, Business Law, and Rural Marketing.
- **Gender:** - The professors sensitize students about gender-related problems in society through subjects like the Foundation Course. Chapters like Overview of Indian Society, Concept of Disparity, Growing Social Problems in India are also considered. These topics cover gender-related topics and create awareness on the social status of women, the declining sex ratio, portrayal of women in media. The literature-based courses of English, and Marathi promote women empowerment, gender equity, gender sensitivity, and socio-economic status of women.
- **Human Values:** The institution tries to enhance human values and professional ethics in students through subjects like Foundation Course, Communication Skills in English, Business Communication and Environmental Studies.
- **Environment and Sustainability:** The institution's rigorous efforts through various activities of NSS (National Service Scheme) and other departments to understand various environment-related issues and then initiate measures to solve these problems. The University of Mumbai has introduced a separate core course entitled Environmental Studies for F.Y.B.Com. students.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

20

File Description	Documents
Any additional information	[View File]
Programme / Curriculum/ Syllabus of the courses	[View File]
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	[View File]

1.3.3 - Number of students undertaking project work/field work/ internships

451

File Description	Documents
Any additional information	[View File]
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File]

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	[View File](#)
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	[View File](#)
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

252

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

162

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Slow learners and advance learners are identified from their marks which they have scored at their previous examinations and also their performances in the classroom. Students are also identified on the basis of their participation in various curricular and co-curricular activities conducted by the institute as well as outside institutes.

In the academic year 2021-22 students were defined as slow learners whose exam score was below 50 % and those students whose score was above 50 % were considered as advancelearners.

The Institution organizes the following programs for slow learners and advancelearners respectively:

Programs for Slow Learners:

- Guidance and motivation during the regular lectures.
- Written Notes
- Language assistance
- Quizzes relating to particular topics of subject
- Poster Making Competition
- Industrial Visit
- Elocution Competition
- Workshop for students on Investment Program
- Audio Visual Program
- Essay writing competition
- State level Elocution competition
- Resume Writing
- Book Review Activity
- Story Writing
- Book Review Competition.
- Interaction with students on the topics as per their requirements

Programs for Advance Learners:

- **Essay writing, Poster Competition, Elocution Competition are organized.**
- **Motivate students to attend seminars and workshops organized by the Institute**
- **Allotment of assignments/projects.**
- **Guest Lectures**
- **Facilities of Book Bank**
- **Quizzes relating to particular topics of subject**
- **Encourage students to participate in extracurricular activities such as inter collegiate competitions**
- **Encourage students to participate in quiz, competitive exams**

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
543	**10**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college uses following methodologies to enhance the learning experience of students:

Experiential Learning :

The college has conducted webinaron the stock market for beginners, a quiz series for students, career guidance program for the development of students. The study tour, Industrial Visit Project Presentation, Audio -Visual Live programme on union budget, Organization of extracurricular and co-curricular activities by academic departments and support services etc.

Participative Learning :

All academic departments conduct workshops,Group Discussions, and various Competitions.

Following activities are taken in the academic year 2022-23

- **Guidance and motivation during the regular lectures.**
- **Written Notes**
- **Language assistance**
- **Quizzes relating to particular topics of subject**
- **Poster Making Competition**
- **Industrial Visit**
- **Workshop for students on Investment Program**
- **Audio Visual Program**
- **Essay writing competition**
- **State level Elocution competition**
- **Constitution Day**
- **Resume Writing**
- **Book Review Activity**
- **Story Writing**

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- **Use of Computers, Laptops and Smartphones by all teacher**
- **Use of Internet/Wi-Fi facility by all academic departments Use of Learning Management System by all teacher**
- **Use of Interactive Smart Boards in Smart/Virtual classrooms**
- **Use of educational Videos during the lecture by teachers.**
- **Teachers have created Google Classroom for each class to provide learning resources and to facilitate the learning process**
- **Whatsapp groups were created for each class for the smooth functioning of academic study.**
- **Teachers have used Zoom and Google Meet online platforms**

for regular lectures and also for conducting curricular activities, webinars etc.,,

- **Teachers have used Power Point Presentation, You Tube Videos, Google Search Engine and Google forms for online quiz etc , for teaching to easelearning process for students.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://matoshreesctipniscollege.com/wp-content/uploads/2023/06/4.1.3-ICT-Facilities.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

10

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

10

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

02

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

66

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Transparent and Robust Mechanism:

The College has a well-structured examination committee formed as per the ordinances of the University of Mumbai. The examination committee strictly follows the University notifications, circulars, and schedules for the conduct of the internal assessment. The college has an Examination section equipped with CAP center and CCTV surveillance to avoid malpractices during examinations. The assessment and moderation of answer papers are completed strictly as per the norms of the university. The

college has a special room for printing of question papers under the supervision of entrusted administrative staff appointed by the Principal. The examination committee maintains complete transparency for internal assessment and strictly follow the guideline.

Frequency of the Internal Assessment:

As per the University Guidelines, internal assessment examinations are conducted at the end of each semester. Similarly, other modes of internal assessments like assignments, tests, competitions, seminars, and project presentations are conducted periodically by the respective departments and subject teachers.

Different Modes of Internal Assessment:

The different modes of internal assessment adopted by the college include internal examinations, practical examinations, research project presentations, tests, home assignments, seminar presentations, competitions, and participative activities, etc.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Our Institute maintainsfull frame mechanism to deal with exam-related grievances by the department of examination with an efficient time frame. To deal with internal examination-related grievances, the institute has framed an Examination Grievances Committee to look after student's internal examination grievances. If any grievance is registered it is cleared within three to five days, excluding Holidays. The whole process of examination was monitored by the college cluster there were no major grievances from learners.

- After the declaration of results, the examination committee notifies the students to register their grievances within time.

- **Grievances related to corrections of results such as wrong entry of marks obtained, attendance and correction in SGPIare solved by the examination committee immediately and communicated to the university for resolution if require.**
- **Univesrity and the institute have made provision of the revaluation of answers sheets which is strictly followed by the college students are advised to fill up the application are notsatisfied with their results.**
- **General grievances like discrepancies in name of studethe nt, course, course code, seat number printed on admission and examination forms are resolved in due time through examination committee.**

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

To make Teachers and students aware of the stated Programme and course outcomes of the Programmes, Program Outcomes, Program Specific Outcomes and Course Outcomes of All programmes offered by the institution are displayed on the website of the institution. The main purpose of uploading POs, COs, PSOs on the website of the institution is to update all students, teachers, and other stakeholders about the POs, COs, PSOs .

- **POs, COs, PSOs are also communicated to the student at the time of admission by the teachers.**
- **These POs and COs are also discussed during the lecture by the respective teachers.**
- **These POs and COs are also communicated to the students through display boards, projects, and assignments,lectures by the respective department**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://matoshreesctipniscollege.com/pos-psos-cos/
Upload COs for all courses (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of Programme outcomes and course outcomes are evaluated by the marks/grades obtained by the students in the final semester-end university examination.

Attainment of POs and COs are also evaluated by the active participation of the students in various Curricular, Co-curricular, and Extracurricular activities. Students participation in the 'Navhali' Cultural and Sports Festival. Students' academic progression also helps to know the attainment of POs and COs.

All Heads of Departments regularly review the completion of the syllabus and attainment of outcomes during their department meeting. The Institute measures program outcomes through quantitative analysis of results and students performance in various subjects. The attainment of program outcomes is revealed through the participation of students in various colleges and inter-collegiate activities.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

168

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File]()
Upload any additional information	**No File Uploaded**
Paste link for the annual report	[https://matoshreesctipniscollege.com/wp-content/uploads/2023/06/Result-sem-5-and-6-sem_merged-2021-22_compressed-1.pdf]()

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[https://matoshreesctipniscollege.com/wp-content/uploads/2023/05/Student-Satisfactory-Survey-2021-22-final.pdf]()

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

`00`

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	[View File]()

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

`00`

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

`05`

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

`02`

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

00

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Matoshree Sumati Chintamani Tipnis College of Arts and Commerce has set up a N.S.S (National Service Scheme) in 2009 and DLLE (Department of Life Long Learning and Extension) to carry out extension activities. The vision of the Institute reflects the same.

The N.S.S and DLLE units have undertaken the following activities in the academic year 2021-22.

- The department conducted the "Cleanliness Drive and Rangoli Competition" on the death anniversary of Rastra Sant Gadge Maharaj on 20th December 2021.
- Department celebrated "Voter Awareness Day" on 25th January 2021.
- The College participated in 'Udaan' Festival organized by DLLE.(Department of Life Long Learning and Extension, University of Mumbai) online mode on 8th March 2022. Our student Hement Mali (TYBCom) has participated in a poster-making competition on 'Women Empowerment'. Ms. Ruchita Jadhav (TYBCom) participated in the 'Creative Writing Competition". She secured a consolation Prize in the University Level Udaan Festival, DLLE, University of Mumbai
- On 26th October 2021 the Covid-19 Vaccination Program was conducted in the college by the NSS Department.
- On 17th January, 2022. 'Blood Donation Camp' was organized with help the of Alibathe g Civil Hospital. The head doctor for the blood donation camp was Dr. Gosavi. 32 blood units

were collected in this Blood Donation Camp.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

01

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	[View File](#)
e-copy of the award letters	[View File](#)

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

07

File Description	Documents
Reports of the event organized	[View File](#)
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	[View File](#)

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the

year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

414

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

00

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Following are details of Infrastructure facilities:

Instructional Area Count

Classrooms 12, Library and Reading Room 01, Seminar Hall 01, Computer Center 01, Principal Office

01, Board Room 01, Office all inclusive 01, Central Stores 01, Exam Control Office 01, Girls Common Room 01, NAAC Room 01,

NSS Room 01

- **Existing classrooms are well maintained and utilized for teaching and learning purposes.**
- **The institute's library was set up in 2008. The library is well-equipped with 4,203 books.**
- **The institute has well maintained Seminar Hall for all academic purposes**
- **The institution has two bore wells to supply adequate water for the entire building. A drinking water facility is available in the college. The College provides a purified drinking water facility to the students on the campus. A cold water facility is also available on campus. One water cooler is installed on the ground floor.**
- **Well - equipped sports department and gymnasium are established on the College Campus**
- **Well-maintained lift facilities are available for all stakeholders.**
- **Fire Safety Equipments areinstalled on each floor**

- **The College Campus is covered under CCTV Surveillance.**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sports develop physical as well as athletic abilities among various students. The Institute has well-maintained sports facilities including a gymnasium so that the students' participation insports would increase. Sports facilities cater to the needs of sports enthusiasts. The cultural department of the institute organizes various activities throughout the year.

The Institute has 764 sq m. open area on the ground floor of the new building, In addition Institute has an open area ground 3200 sq m.The open area on the ground floor provides facilities for conducting indoor games and cultural activities.The institute provides indoor game facilities such as chess, carom, etc. The playground and the open space on the groundfloor of the building are utilized for cultural activities and outdoor sports like Football, Cricket, Kabbadi, Kho-Kho, Athletics.Badminton, volleyball, etc.

The Institution has adequate open areas for yoga and cultural activities. The institute celebrates Yoga Day for the benefit of students.

The College has a forum for cultural and sports activities by the name 'NAVHALI 'which enables students to participate in cultural and sports activities. To improve their participation in all intercollegiate activities,the Institute has well equipped gymnasium for students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

13

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

12.75

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Institute has adopted paperless functioning through the use of e- Granthalay by using e- Granthalay software.

- **Salient features of e-GRANTHALAYA:**

1. Billing: This function allows the Librarian to process bills

2. Issue/ Receive books: Issue/Receive books records are maintained properly.

3. Search Engine (OPAC): OPAC (Online Public Access Catalogues): As soon as new books are purchased and processed, their bibliographic description is added to the OPAC. It can be accessed through the Internet.

4. Reports: Various reports required by the Librarian can be generated using this software. The Library has converted all the physical lists of books into electronic form. Even the new records are updated.

5. Annual Stock Verification: The Software in use generates reports like the availability of the number of books, issued, returned, and purchased per year. An internet connection is provided for browsing information. College Library has 3 computers with internet connectivity for students' utilization. An adequate number of textbooks and reference books are available in the Library.

- **Book Bank:**

Book Bank facility is available for the needy and poor students. All records relating to this facility are maintained properly.

Physical Records: Accession Book Number Register, Issuing Book Register, and students' physical attendance are maintained.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://matoshreesctipniscollege.com/central-library/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.29

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

24

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College has been implementing ongoing upgradation with the intention to provide the best services to all stakeholders. The college provides a sufficient number of the latest core i3 3rd Generation Computers to all faculties and provides the same for administrative purposes. We have separate Wi-Fi connections to faculties and also for administrative purposes.

To facilitate the use of Technology, the College has a sufficient number of computers with LAN connection in the computer lab for the benefit of students. Computers are also provided in the library to fulfilling the requirements of students.

On an ongoing basis, the Institute updates IT facilities like WiFi, computer software, hardware, etc. by appointing external agencies on a contract basis. Local repair service providers are also considered if any emergency need. The institution is currently using 30 MBPS internet for all purposes by Nexus Networks and updates IT infrastructure by outsourcing. The Institution has a well-maintained computer center. The Institute has a contract with Shree. Shubhankar. Maintenance work relating to the computer center is carried out by Shree. Shubhankar, and it is mentioned in the point number 6.0 of the agreement.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

18

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution	B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

26.7

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Maintenance of Physical Infrastructure, Academic and Support facility: The Institute believes that maintaining the campus is a necessary prerequisite to achieving a healthy environment.

Routine Maintenance:

- **Cleaning, Dusting, Sweeping, and Mopping of all areas are undertaken daily by the contractual housekeeping staff.**
- **The Institute has maintained progressive maintenance records.**
- **For minor repairs, the Institute has a contractual workforce of Carpenters, Masons, Electricians and Plumbers.**
- **Stock registers are maintained and maintenance of computers is done by the technicians. Sr.No Details Maintenance with Frequency 1 Computers Contractual Agency As and when required 2 Printer & Scanner Contractual Agency As and when**

required 3 Projectors Contractual Agency As and when required 4 Xerox Machine Contractual Agency As and when required 5 Water Purifier Contractual Agency As and when required 6 Fans and tube lights other Maintenance. Contractual Agency As and when required 7 Fire safety Equipment Contractual Agency As and when required 8 CCTV Contractual Agency As and when required 9 Lift Contractual Agency As and when required

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

365

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

41

File Description	Documents
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to institutional website	<u>https://matoshreesctipniscollege.com/wp-content/uploads/2023/07/5.3.1-Final_compressed.pdf</u>
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

479

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

479

File Description	Documents
Any additional information	[View File](#)
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**B. Any 3 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View File](#)
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	[View File](#)
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

36

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

06

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

In the college, Active Student Council and representation of students are as follows:

Navhali : The Institute organizes the 'Navhali' cultural and sports festival every year. The Student Council members actively support organizing 'Navhali Cultural and Sports Festival'.

Every class has a separate class representative for boys and girls.

Alumni Association: Resistration of the Alumni Association was in the process of formation in the academic year 2021-22. Now we have registered Alumni Association

NSS:The Institute has set up NSS to create awareness towards societal issues and community services. Students actively participate in all NSS activities throughout the year.

Anti-Ragging Committee: Anti- Ragging committee has been formed as per the University Regulation

College Development Committee (CDC): The College Development Committee includes student representatives. This ensures students' input on various college development functions.

Women Development Committee: This committee looks after woman-related issues like eve teasing, molestation, harassment, gender bias, etc. This committee works for women's empowerment through various programs arranged throughout the year.

Library Committee: The College Library Committee consist of a student representative who looks after the requirement of students and conveys the same to the librarian.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

1382

File Description	Documents
Report of the event	[View File](#)
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College has proactive Alumni Association registered on 22 June 2022. The Registration No. is MH.218/22 Raigad.

The composition of Alumni Association is as follows:

Sr.No. Name Designation 1 Dr.Nandkumar Ingale President 2 Mr.Rajendra Bhoir Vice-President 3 Mr.Hareshwar Karhale Vice-President 4 Mr.Adv.Mahesh Aage Joint Secretary 5 Mr.Adv. Sumit Karhale Joint Secretary 6 Mr.Jayendra Karhale Treasurer 7 Mr.Akash kate Co-Treasurer 8 Mr.Adv.Jaid Bombe Adviser 9 Mr.Jagdish Dabre Member 10 Mr.Kanta Hable Member 11 Mr.Nilesh

Thombre Member

Alumni Contribution during the year 2021-22:

- **Alumni contribute to conducting NSS residential camp.**
- **Alumni also contribute to conducting the 'Navhali' Cultural and Sports Festival. Support in organizing activities:**
- **The college conducts various programs with the support of Alumni. Alumni support these programs by providing assistance of manpower,**
- **Alumni also gave watercooler to the college.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision Statement :

To introduce quality education in Raigad District by providing and setting good standards with the help of dedicated, excellent, qualified, experienced, and professional faculties.

Mission Statement:

To Provide not only the best education but also to create awareness and importance of education and guidance on 'Personality Development' for students, especially from the rural areas, which is essential to meet the challenges of the 21st century.

The college run by Vidya Mandir Mandal's is eastblished in 2008.The college sitituatein Mamdapur-Neral,Tal-Karjat,Dist-Raigad. To fulfill the vision statement the management has appointed well-qualified and experienced faculties. The appointments are made by as per the norms of the University of Mumbai and the Government of Maharashtra. The college is providing higher education to rural area families which are so far.

As per the mission statement the college has started Tally and DTPcourses for students. By providing skill development courses the college makes students for ready for their future needs and of 21st century.

The Teaching faculty is involved actively in C.D.C. (College Development Committee) being main decision making body. The Governing council and management take active part in making policy decisions with the help of Principal of the Institute.The governing body fulfills all infrastructural facilities through which students can achieve quality education and develop their personality.

File Description	Documents
Paste link for additional information	https://matoshreesctipniscollege.com/about-us/#visionmission
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college promotes decentralization and participative management through the involvement of all its stakeholders. The Principal, IQAC co-ordinator, HoDs, and office incharge look after academic and administrative work with the help of faculty members and support staff.

1. The Principal is the academic and administrative head of the college. He looks after the governance of the college under the guidance of the management and College Development Committee.

2. The college has appointed Head of departments and Class

teachers for the planning and execution of curricular, co-curricular, and extracurricular activities.

3.The college has formed various committees.The incharge of the committee works under the guidance of the principal.

4. The class teachers has also nominated two class representative from their respective classes.

File Description	Documents
Paste link for additional information	https://matoshreesctipniscollege.com/decentralizing-governance/
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Perspective Plan is effectively deployed in the following areas:

- Applied for new B.A.F.(Under Graduate) and M.Com post graduate programme and permission received from University of Mumbai. The M.Com programme has been started from 2022-23. The B.A.F. programme will be start from 2023-24.
- Feedback from various stakeholders are taken regulary.
- Teachers are using ICT tools in classrooms teaching. Some teachers have their Youtube Channels of their respective subjects.
- Teachers are encouraged to publish their research papers.
- 30 Mbps wifi facility is provided in the college.
- The Department of Commerce,Economics organized an Industrial Visit.
- The Department of Marathi organized 'Kavyajagar Sammelan' by inviting well known Marathi Authors and Poets.
- The career counseling and competitive examination guidance progrpr organized by the Department of Competitive Examination.
- Alumni Association registration was in process. The registration was done on 22 June 2022.
- 80% qualified staff is appointed in the college.
- Financial support is provided to teachers to attend Seminars and Conferences.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	https://matoshreesctipniscollege.com/perspective-plan/
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning of the institutional bodies is effective and efficient. The college follows the policies earmarked by UGC, State Government of Maharashtra, University of Mumbai.

The college is run by the trust by name Vidya Mandir Mandal's, Mahim, Mumbai. The college is managed by the Governing Council and The Administrative Committee of the Trust (in short referred as the Trust) along with the College Development Committee constituted as per the guidelines stipulated by Mumbai University to govern the Institution.

The appointment of faculty and staff is made by the Management as per the rules and regulations of Govt. of Maharashtra. The Service Rules of the employees are followed by the college and the Management as per the University of Mumbai, UGC, and Govt. of Maharashtra. The institute is run on no financial aid basis, the qualified staff is appointed on a regular basis. However, unqualified staff is appointed for the academic year only and if found eligible, is reappointed for the next academic year.

The Trust discusses and decides policies and action plans for fulfillment of the stated mission. The Principal is the academic and administrative head who monitors the overall functioning has powers for academic, administration, finance and institute growth.

File Description	Documents
Paste link for additional information	https://matoshreesctipniscollege.com/advertisement/
Link to Organogram of the Institution webpage	https://matoshreesctipniscollege.com/decentralizing-governance/
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	**No File Uploaded**
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Institute has effective welfare schemes for the benefit of its teaching and non-teaching staff.

Welfare Schemes for Teaching Staff:

- **Fee Reimbursement for /Paper Publications: Considering rapid changes in multi disciplinary areas at global level, the Institute encourages it's staff in acquiring the latest skills by deputing them to various programs /conferences /seminars. The Institute has established policy to reimburse fees paid for such Workshops by the participants.**
- **Empowering teachers with personal computation facility: The Institute provides 02 laptopand 04 computers to all faculties and encourages them to use modern teaching aids.**

- **Fee Reimbursement for Workshop/Training: Fee reimbursement is given as per norms whichare published in the policy document.**
- **Welfare Schemes for Non-Teaching staff:**
- **Sponsorship/Fee Reimbursement for Workshop/Training: Fee reimbursement is given as per norms which are published in the policy document.**
- **General Welfare Schemes for all staff:**
- **Leave: The Institute provides casual leave to all teaching and non-teaching staff.**
- **Gratuity: All staff is eligible for LIC Gratuity scheme which entitles staff members to receive gratuity after completion of minimum 05 years continued service.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

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File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

03

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institute has its own Performance Appraisal System to provide growth opportunities to employees.

Appraisal System for Teaching and non-Teaching Staff:-

(Confidential Report Form)

Performance Appraisal Form is designed separately for teaching and non-teaching staff, based on the following components.

1. Academic Involvement 2. Research Work 3. Participation in extracurricular activity 4. Professional Development 5. Involvement in the college development

The institute has its Appraisal form based on above mentioned criteria. At the end of the academic year principal does a performance appraisal of the staff and submits the same to the management. The required guidance is also given to the staff. The Principal's appraisal is done by the management independently.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

A statutory audit is conducted once each year by the External Auditor as per the guidance note issued by the Institute of Chartered Accountants of India (ICAI) with reference to provisions of the Income Tax Act applicable to Educational Institute. The external auditor is appointed by the governing body of the institution after following guidelines relating to his appointment. Books of accounts, voucher files, and bank statements are audited at the end of each financial year by the external auditor. The observations and remarks of the auditor are duly complied with his satisfaction. The Books of Accounts of the Trust and institutes show complete transparency.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

249965

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution acquires funds from various sources like students' fees, seminars and workshop fees, donations received by local people. The collected funds are used for physical and academic facilities, building maintenance, C.C.T.V, Fire Extinguisher, and lift maintenance. The college organizes various workshops and seminars every year and the expenditure on such workshops and seminars provided by the Trust. The institutecollects fees from students. Scholarship and free ships for reserved category students are paid by the Government of Maharashtra, and the remaining balance fees are collected directly from the student. The Trust receives donations which are utilized for increasing the infrastructure and for day to day operations.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) adopted the following

quality assurance strategies and processes:

- The perspective plan of the college prepared by IQAC for the Academic Year 2021 to 2025.
- Conducted the meetings of IQAC for quality enhancement and review the activities.
- Prepared the AQAR of the Academic Year 2020-21 and submitted to NAAC.
- Applied for B.A.F. and M.Com programme after NAAC accreditation and started the M.Com Programme from the academic year 2022-23.
- Feedback on the teaching and learning process was collectedby the teachers.
- Student Satisfaction Survey is conducted by the students.
- The Department of Economics, Commerce & IQAC cordially organized a webinar on "Learn How to Earn in Share Market' on 12th February 2022
- The Department of Economics, Commerce & IQAC cordially organized a webinar on 'Investment Program for the beginners' on 22nd December 2021
- Prepared POs, COs and ,PSOs by IQAC
- Website Update time to time

File Description	Documents
Paste link for additional information	https://matoshreesctipniscollege.com/iqac-cell/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college established IQAC in the year 2020 to develop a system for continuous quality improvement in the overall performance of the college.

The IQAC reviews the teaching learning process by collecting feedback from students. This process helps teachers to improve their teaching.Feedback on the syllabus is also collected from Students, Teachers, and Alumni. Feedback by Students and Students Satisfaction Surveyis used to evaluate the teaching-learning process. The IQAC conducts meetings to plan academic activities and review the outcomes. Result analyses are done by the IQAC of

each semester and corrective measures are communicated to the respective teachers. Syllabus completion reports are prepared and kept in the departments. The different projects and assignments are given to students and are evaluated by the teacher. This evaluation helps the teacher to determine students' capacity to learn specific topics

File Description	Documents
Paste link for additional information	https://matoshreesctipniscollege.com/iqac-cell/
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Measures initiated by the Institution for the promotion of gender equity during the year 2021-22.

- On the occasion of birth anniversary of Savitribai Phul the program "Ti Ladhali Amhi Ghadlo" was organized by women Development Cell on 3rd January 2022. Miss.Madhuri Mulik, PSI Neral Police Station as well as Miss. Soni Jawale PSI Neral Police Station were the chief guest of the program.

- Self Defence Training Program:

  Through this program, students were given demonstrations on how to protect themselves. The students were guided by Mr. Santosh Shinde and Mr. Hiraman Gawli of 'Sun Budokon Karate Academy', Neral. These teachers were accompanied by their trained students for training and they also presented demonstrations to students. The event was organized in the college on 5th February 2022

- International Women's Day:

  On the occasion of International Women's Day, a speech competition was organized in colleges on March 8, 2020.
- Safety and Security:
- Provision of Security at college entrance.
- Provision of CCTV surveillance on a college campus.
- Provision of Security Guard for safety and security checks.
- Use of Identity Cards by all staff and students.
- Common Room facility:
- Provision of separate Girls common rooms, for girls' students.
- Formation of Statutory and Non-statutory committees:
- Internal Complaint Committee (ICC) and Anti-ragging Committee to solve problems of girls students and women.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://matoshreesctipniscollege.com/wp-content/uploads/2023/05/7.1.1-final.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste: The institute segregates solid waste from wet waste and dry waste. The institute uses Blue and Green Dustbin. The green dustbin is used for wet waste and the blue colored dustbin is for dry waste

Liquid Waste We use septic tanks for toilet waste. These septic tanks are cleaned as per requirement.

Biomedical waste management

There is no biomedical waste on the campus as the college conducts Arts and Commerce Streams only and not Science Streams.

E-waste management

Institute makesefforts to minimize e-waste. Regular maintenance by technical staff and reutilization of spare parts of discarded electronic devices is a common practice

Waste recycling system

Dry waste as paper waste, plastic waste, and metal waste is given to vendors for recycling. Office waste papers are used to make diaries.

Hazardous chemicals and radioactive waste management-

Nil

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	**B. Any 3 of the above**

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File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- **The institute also conduct 'Navhali Festival' festival and organizes Traditional Day, Sari Day, in which students depict all states and languages, regional and communal diversity. Thisshows that the institute makes efforts to createan inclusive environment.**
- **Commemorative days like (1) Constitution Day (2) Yoga Day, and many regional festivals. On the occasion of Navratri we organized 'Garbha',and the Ganesh Festival, is celebrated in the college.**
- **Ogranization of Cultural Programmes**
- **Celebration of 'Maharashtra Din' on 1st May**
- **Organization of Blood Donation Camp**
- **Marathi Bhasha Din- 'Kavyajagar Sammelan'**

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Values:

- **The college celebrates Independence Day and Republic Day for the inculcation of values such as patriotism, freedom,**

> unity, cultural harmony, brotherhood, leadership, justice, peace, non-violence, and cooperation.
> - Celebration of Maharashtra Din for the inculcation of values such as unity, sacrifice, and regional harmony.

The Rights:

Constitution Day is celebrated for sensitization about fundamental Rights such as the right to equality, right to freedom, right against exploitation and the right to freedom of religion.

The Duties of Citizens:

Celebration of Independence Day and Republic Day helps to sensitize the duties like abiding by the constitution, respecting to national flag, national anthem, and national integrity.

The Responsibilities of Citizen:

Students are made aware of their duties and responsibilities. To inculcate the Responsibilities of Citizens among the students, various lectures are organized. The college also organises activities like Blood Donation, Tree Plantation, Voter's Day, Swachch Bharat Abhiyan, Awareness Rallies, etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**D. Any 1 of the above**

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

National Days: Independence Day-15th August Teacher's Day-5th September Constitution Day-11th November Republic Day-26th January International Days:

International Yoga Day-21st June

International Women's Day-8th March

Events:

Maharashtra Din-1st May Marathi Bhasha Divas-27th February

Cultural Day and Prize Distribution Ceremony-First week of February Degree Certificate Distribution Ceremony-As per notification of the university

Birth Anniversaries:

Mahatma Gandhi -2nd October Dr. A.P.J. Abdul Kalam-15th October Mahatma Jyotiba Phule -11th April Chatrapati Shivaji Maharaj -19th February

Dr.Babaasaheb Ambedkar Jayanti-14th April

Death Anniversaries:

Mahatma Jyotiba Phule-28th November Dr. Babasaheb Ambedkar -6th December Savitribai Phule -10th March Mahatma Gandhi -30 January

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	*View File*
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE1. 1. Title of the Practice: Vadhdivas -Dnyan Divas 2. Objectives of the Practice: 1. To encourages students to celebrate their 'Birthday' by donating book to the college library. 2. To inculcate the value of importance of book. 3. To avoid wasteful expenditure spend at occasion of Birthday. 4. To utilize the amount collected on occasion of birthday for better purpose like donation'.

BEST PRACTICE 2. 1. Title of the Practice: 'Matoshree Sumati Chintamani Tipnis' The State Level Intercollegiate Competition

1. Objectives of the Practice: 1. To provide a platform to students become a good speaker. 2. To develop students' skill in becoming a good communicator. 3. To build stage courage among the students. 4. To develop personality of students. Note: The details best practices are uploaded in the given upload tab due to insufficednt of space

File Description	Documents
Best practices in the Institutional web site	*View File*
Any other relevant information	*View File*

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Graduating First Generation of The Society:

As per, the vision of Vidya Mandir Mandal Trust, Matoshree Sumati

Chintamani Tipnis College is Graduating the first generation of families. The college provides higher education to students belonging to the economically and socially backward community. A first-generation graduate student is one who is the first person in the family to pursue a graduate degree.

We are proud to support our first-generation graduate students. Most students who decide not to go to college because of financial conditions,

As per the survey, the maximum education status of their fathers 12.3 % are graduate, which mean that 88% of fathers have not even completed their graduation. 8.8% are illiterate. The maximum education of their mothers is 19.3% graduate and the rest of 81 % percent mothers are only 4th,7th and 10 th standard passed.

The survey of first-generation graduating students was conducted by collecting forms from students of the Institution studying in the current academic year. The forms were collected under the title of 'Graduating First Generation Of The Society' consisting of personal information of students like full name of the student, birth date & birthplace, mobile No., Adhar card No., email of the student, caste, sub caste & religion, native place, etc. Such students have also filled in the information about their father, mother, other family members' name & their education respectively. Students also write down their family income.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- To introduce new programmes UG and PG
- To collect feedback from various stakeholders.
- To complete Student Satisfaction Survey (SSS)
- To organize National Seminars /Webinars and workshops.
- To encourage teachers to publish research papers in UGC Care List journals.
- To organize various collaborative activities under MoUs.
- To conduct extension and outreach activities by NSS and DLLE
- To provide student welfare funds to needy students.

- To organize campus placement drives.
- To organize various sports and cultural events.
- To conduct meetings of IQAC regularly.
- To prepare and submit the AQAR for the academic year 2022-23
- To encourage students to participate in intercollegiate sports and cultural activities organized by other institutes.
- To Sign new MoUs with nearby institutes.